

Mandatory Documents required for TEC Certification

1. A Copy of Income Tax Return filed by the applicant for the last financial year.
2. A Copy of the Balance Sheet of the applicant for the last financial year.
3. The authorisation letter for the authorised signatory for signing Form A.
4. Import/Export code as applicable to the product or part.
5. Specification of equipment containing features, facilities and physical description.
6. Installation/ System Operation & Maintenance/User Manual of the equipment preferably, in CD/DVD.
7. Certificate as per the pre requisite in IR/GR documents. Eg. EMI/EMC test certificate, Safety test certificate etc.
8. Copy of earlier valid certificate in case of renewal or testing of additional optional interfaces of products.
9. Copy of Industrial License, SSI registration, certificate of incorporation as an application for Indian OEM.
10. Copy of Registration/Certificate of Incorporation of the trader in India as applicable for application as a trader.
11. Authorisation from the foreign OEM that the trader is authorised for applying to TEC for getting a certificate of a specific product for application as a trader.
12. Authorisation by foreign OEM declaring the applicant as their authorised Indian trader/dealer/distributor/representative/ channel partner/Branch office for the product clearly indication the after sale support and the validity period for application as a trader.